

**Alumni Organization, EHZ of LXA
Board of Directors Meeting, 5/3/08**

- 1) Call to order (11:02 A.M.)
- 2) Attendance
 - Doug Hancher -- President
 - John Faricelli – Vice President
 - Peter Reale -- Treasurer
 - Mike Morganti – Secretary
 - Marty Blatz – House Operations Manager
 - Ed Cullen – High Alpha
 - Devin Marr – High Tau
 - Ryan Clapp – High Rho
 - Nick Bourquard – House Manager
- 3) The minutes from the 2/9/08 meeting were approved as presented 6-0-0.
- 4) Report on Administration.
 - Doug welcomed Marty to the board.
 - Ed e-mailed Mark Smith about setting up a meeting to discuss mid-year transfers from other RPI dorms into the chapter house, but Mark never replied. We need to discuss this issue and how the planned junior year abroad will affect housing with Mark. *Ed will follow up with Mark on these issues.*
- 5) Report on Alumni Affairs.
 - Alumni Dinner went well for the most part. We made a profit of around \$1000, which will help offset the underfunded alumni communications budget. John expressed his concern about the apparent excessive alcohol use by some of the undergraduates before and during the event. We may consider using the Captain JP Cruise Boat again in 2009.
 - We have received \$1040 in alumni dues so far this fiscal year.
 - Ryan will make sure that the house is prepared for the RPI reunion in June and he and Marty will pick a date for summer bash and plan that as well.
- 6) Report on House Operations.
 - The House Operations task list was discussed
 - The numbers for the front address sign have been installed but they need to be put on with a better adhesive.
 - We will wait until 2009 to paint the exterior of the house.
 - Marty will contact Retallick to have them install the new steps in the front of the house.
 - Marty is going to try doubling up on the drywall and putting plywood behind the drywall in a couple of test areas of the downstairs hallway to see if this eliminates the drywall breakage problem.
 - Marty will discuss purchasing hand dryers for the 3 bathrooms with someone he knows who sells this type of equipment. *Once they arrive Nick will contact Fixx to have one installed in each bathroom.*
 - Marty will check on the areas in the chapter house that are scheduled for painting this summer and see if they need it or not. If they do he will arrange for this to be done either by a work party of brothers or by an outside contractor.
 - The Library renovation project is on track and the funding is in place.
 - We were contacted by an alumnus from the class of '62 who said that some of his classmates who donated to the New House Fund are not listed on the donor sign in the front foyer. *Ryan will contact this alumnus and find out exactly who should be on the sign and then he will*

contact someone he knows who makes and installs similar signs to see that the necessary repairs are completed.

- The new dishwasher was ordered. Once it arrives we will contact Northeast Appliance to have them install it. *Ed will make sure that the summer house manager knows that this needs to be done.*
- Fire & building safety report
 - All of our yearly safety inspections, including a check of the alarm system and the sanitation inspection were passed.
 - We did not have a fire drill this semester. One must be run before the semester is over.

7) Report on Undergraduate Assistance.

- The '07 scholarship award has been disbursed.
- The '08 scholarship award winner is David Drew.
- The new Educational Foundation has been officially recognized by the State of New York. The by-laws/constitution must be approved by the new corporation. A resolution to open a bank account must be passed also. Roger will be the president, Chris the secretary, and Pete the treasurer of the new corporation. *Doug will contact Chris about the 3 previously donated checks.*

8) Report on Finances

- The '07-'08 YTD corporate financial report was handed out.
- Abder Benganem signed a promissory note for the spring rent that he owes us via RPI. He will pay ½ before he leaves and the other ½ before the start of classes in the fall. *Ed will give Pete the necessary information so that Pete can contact RPI to have them release Abder's diploma in time for graduation.*
- Pete sent the requested financial information to the proper person at the AIGC.
- Ed met with the rep from Coinmach about the expiring laundry machine contract but they did not contact us with the new contract information yet. *Pete will contact Coinmach.*
- The chapter financial report was handed out.

9) Report on Undergraduate Affairs.

- Chapter activities report: All of the graduating seniors have jobs or grad school positions lined up. The chapter has been holding discussion sessions in place of chapter meetings once per month. We held the spring ritual in the chapter house. A chapter retreat was held at Grafton Park. The chapter held an RPI faculty/staff appreciation dinner. The chapter participated in the Rugby formal and the Sunset Terrace block party. We were not successful in getting push ball back for GM Week. We were 3rd in Barker points for the year. We won awards from RPI for Greek relations, recruitment, and new member education and an honorable mention for community service.
- Chapter demographics report: We currently have 79 actives and 1 AM. 15 members will be graduating this spring, leaving us 64 returning members for the fall semester.
- We will have 11 or 12 people living in this summer and 3 storage spots being used. This should bring in \$6215 in summer rent.
- The summer Alpha/Tau will be Steve Blaisas. Marty will act as summer house manager.

10) Old Business

- An e-mail vote was held on 4/26/08 which read: I propose we authorize Joe Cotroneo to sign a contract with Duncan & Cahill for the library renovation project based on their bid of April 17, 2008, including Alternates 1 and 2 and the option for Carpeting the 1st floor. The proposal passed 6-0-4 and was confirmed today 7-0-0.

11) New Business

- The Fall '08 chapter budget was amended and approved as amended 7-0-0.

12) Next Meeting – 9/27/08 @ 11 A.M.

13) Adjournment – 1:12 P.M.

ACTION ITEMS

Dorm transfers/junior year abroad issue Ed. Next meeting.

Hand dryers. Marty, Nick. Next meeting.

Donor sign repair. Marty. Next meeting.

Inform summer HM about dishwasher. Ed. ASAP.

Contact Chris about 3 checks. Doug. ASAP.

Contact RPI. Ed, Pete. ASAP.

Contact Coinmach. Pete. ASAP.

Respectfully submitted,

A. Michael Morganti, Secretary